

# ODIN READER INTAKE FORM

phone: 510.841.7323

fax: 510.217.4209

CONTACT

Instructor's Name:	Phone:
E-mail:	
Assistant's Name:	Phone:
E-mail:	
Pick-up / Delivery address:	

COURSE

School:		
Dept:	Course #	Volume #
Course Name:		
Class limit:	Current enrollment:	Expected enrollment:

DATE

Final Reader Due Date:
Professor / Assistant copies due:
Date materials will be delivered to Odin offices:
Date materials will be available for pick-up:

READER INFO

# of Professor / Assistant copies:
Are you providing books to scan? How many?
Are you providing additional material to scan? date:
I do not wish my copyright fees to exceed: { ]10¢/pg [ ]12¢/pg [ ]15¢/pg [ ]20¢/pg [ ] other
[ ] Please inform me if my reader exceeds: \$ in fees.
Have you placed a reader order with us before? semester: reader#:
Additional Notes:

ODIN USE

<input type="checkbox"/> new customer	<input type="checkbox"/> existing customer	<input type="checkbox"/> clean originals provided
<input type="checkbox"/> standard order		
<input type="checkbox"/> re-run	reader#:	yr: semester:
<input type="checkbox"/> (no change)	<input type="checkbox"/> w/changes (see notes)	
<input type="checkbox"/> deletions	<input type="checkbox"/> additions	
received by:	date:	<input type="checkbox"/> entered in database
PPC:		

# COPYRIGHT CLEARANCE FORM

Page: \_\_\_\_\_ of \_\_\_\_\_  
Instructor: \_\_\_\_\_  
Course: \_\_\_\_\_ Reader Title: \_\_\_\_\_

Please list article info in order they are to appear in the reader.

Book / Journal Title: \_\_\_\_\_  
ISBN Number: \_\_\_\_\_  
Author: \_\_\_\_\_  
Editor: \_\_\_\_\_  
Chapter / Article Title: \_\_\_\_\_  
Publisher / © : \_\_\_\_\_  
Volume / Edition: \_\_\_\_\_  
© Year: \_\_\_\_\_  
Pages: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ Total # of Pages: \_\_\_\_\_ Article # \_\_\_\_\_

Book / Journal Title: \_\_\_\_\_  
ISBN Number: \_\_\_\_\_  
Author: \_\_\_\_\_  
Editor: \_\_\_\_\_  
Chapter / Article Title: \_\_\_\_\_  
Publisher / © : \_\_\_\_\_  
Volume / Edition: \_\_\_\_\_  
© Year: \_\_\_\_\_  
Pages: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ Total # of Pages: \_\_\_\_\_ Article # \_\_\_\_\_

Book / Journal Title: \_\_\_\_\_  
ISBN Number: \_\_\_\_\_  
Author: \_\_\_\_\_  
Editor: \_\_\_\_\_  
Chapter / Article Title: \_\_\_\_\_  
Publisher / © : \_\_\_\_\_  
Volume / Edition: \_\_\_\_\_  
© Year: \_\_\_\_\_  
Pages: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ Total # of Pages: \_\_\_\_\_ Article # \_\_\_\_\_

Book / Journal Title: \_\_\_\_\_  
ISBN Number: \_\_\_\_\_  
Author: \_\_\_\_\_  
Editor: \_\_\_\_\_  
Chapter / Article Title: \_\_\_\_\_  
Publisher / © : \_\_\_\_\_  
Volume / Edition: \_\_\_\_\_  
© Year: \_\_\_\_\_  
Pages: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ Total # of Pages: \_\_\_\_\_ Article # \_\_\_\_\_